**Application form of the research funding call 3 of the German Sport University (GSU)**

**Requested Layout:** margin: 2,5 cm, font: Arial, 11p, 1,15 line spacing

1. **General information**
   1. Call No.
   2. Title of the project
   3. Name of applicant
   4. Institute/Department
   5. Contact
   6. Official position and (in case of a limited contract) contract duration

**If an application for funding of the project presented here has been submitted to another agency and/or another funding line or has overlap with another project, additionally:**

1.7 Indication of funding agency and date of submission

1.8 Brief explanation of the overlap (e.g., same subject pool, same data material, same research design, related sub-studies, etc.)

1. **Information about the research project – max. 7 pages**
   1. Abstract (1/2 page)
   2. Project outline (refers to the project idea for the funding proposal)
   3. Description of activities necessary for the preparation of the application for third-party funding
   4. In case of applying for the module internationalisation: Presentation of the added value of the internationalisation activity for the project, concretisation of the activities with the cooperation partners, integration into the work programme.
   5. Information about the competitive funding organisation including deadlines, calls etc.
   6. Timetable (refers to theactivities indicated under 2.3),
   7. Cost schedule incl. justification[[1]](#footnote-1) (i.a., with explicit indication of the requested costs for the modules internationalisation and open access)

Template cost schedule (incl. examples)

|  |  |  |  |
| --- | --- | --- | --- |
| Description | Explanation | In-house contribution | Amount requested |
| *Material* |  |  |  |
| e.g. Ergometer Exercise Bike |  | x |  |
| e.g. Participants | e.g. 80 participants à 20€ (2 hours à 10€) |  | 1.600,00 € |
|  |  |  |  |
|  |  |  |  |
| *Staff* |  |  |  |
| e.g. WMA | e.g. 12 months with 50% |  |  |
| e.g. WMA | e.g. 6 months with 8h/week |  | 2.817,48 € |
|  |  |  |  |
|  |  |  |  |
| *Travel costs* |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total amount |  |  | e.g. 4.417,48 € |

*x = Is already available and can be used within the scope of the study.*

* 1. Description of relevance of the project for the own scientific career (research perspective)
  2. Relevance for basic and/or applied sciences in the field of sport sciences
  3. Preliminary achievements (content wise and/or structurally provided)
  4. Proof of additional contributions to the project (e.g. additional personal resources with job status and contract duration; material resources)
  5. Data handling (e.g. provision of raw data, possibilities for subsequent use by other researchers/public, publication in freely accessible or restricted repositories)
  6. In case of applying for the module open access the respective publication organ needs to be stated.
  7. Significance of gender and diversity in the planned research project (please refer to the information provided by the DFG: <https://www.dfg.de/foerderung/grundlagen_rahmenbedingungen/vielfaeltigkeitsdimensions/index.html> and the DFG checklist at : <https://www.dfg.de/download/pdf/foerderung/grundlagen_dfg_foerderung/vielfaeltigkeitsdimensions/checkliste.pdf>

1. **Appendix**
   1. Reference list
   2. Curriculum vitae (table format, incl. prizes, awards and raised third-party funds)
   3. List of publications (including the top 3 publications with impact factor and PDF of these three publications)
   4. Copy of the last university certificate/PhD certificate
   5. Completed form “[Confirmation of director of institute](https://www.dshs-koeln.de/fileadmin/redaktion/Forschung_und_Transfer/Forschungsservicestelle/Ausschreibungen_hochschulintern/2023/Besta__tigung_Institut_und_Betreuung_final.pdf)”
   6. Completed form „[Datenschutz und Verpflichtungen](https://www.dshs-koeln.de/fileadmin/redaktion/Forschung_und_Transfer/Forschungsservicestelle/Ausschreibungen_hochschulintern/2021/Erkla__rung_Datenschutz_Verpflichtungen_DSHS_Ko__ln.pdf)“ (privacy and declarations)

***Additional for cooperations***

3.7 Letter of intent for the cooperation of the international or national partner

1. An overview of the remuneration of research assistants and the costs to be applied for this can be found on the intranet (please use amount from the column "Institutional load”): <https://intranet.dshs-koeln.de/fileadmin/redaktion/Intranet/Formulare_A-Z/Verguetung_Hilfskraefte_ab_01.04.2024.pdf> ; from January 2025 [here](https://intranet.dshs-koeln.de/fileadmin/redaktion/Intranet/Formulare_A-Z/Verguetung_Hilfskraefte_ab_01.01.2025.pdf) and from April 2025 [here](https://intranet.dshs-koeln.de/fileadmin/redaktion/Intranet/Formulare_A-Z/Verguetung_Hilfskraefte_ab_01.04.2025.pdf).

   Information about calculation of congress travel costs: congress travel costs can be fully charged. For country-specific rates (Auslandstagegeld und Auslandsuebernachtungskosten) please comply with the Auslandskostenerstattungsordnung <https://recht.nrw.de/lmi/owa/br_text_anzeigen?v_id=4320100108100336223> . In case of an application for financial means for the initiation of an international cooperation: please calculate these costs according to the DFG lump sums “cooperation-initiation” (DFG-Pauschalsätze „Kooperationsanbahnung“), refer to the DFG program for the initiation of a cooperation: <https://www.dfg.de/foerderung/programme/inter_foerdermassnahmen/aufbau_internationaler_kooperationen/index.html> [↑](#footnote-ref-1)