



Supervision agreement (sample template)

as part of a doctorate at the German Sport University Cologne

This agreement is oriented towards the recommendations of the DFG (German Research Foundation) and the WR (German Science Council). The agreement can and should be **continuously updated** with respect to further developments of research questions, individual qualification elements and mile stones of the doctorate by agreement between the supervisor and the PhD student.

Between

.....[doctoral student]

.....[scientific institution]

.....[email-address]

and

.....[supervisor]

.....[scientific institution]

.....[email-address]

i.a. second supervisor or mentor

the following agreement will be made.

1. Topic

The doctoral student develops a thesis on the following PhD topic:

Working title:

.....
.....

- Desired doctoral degree: Dr. Sportwiss. Dr. rer. nat. Dr. phil.
- Ph.D. Exercise Science Ph.D. Natural Science
- Ph.D. Social Science

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Type of dissertation: Monograph cumulative dissertation

In case of a cumulative dissertation the following aims will be defined (e.g. number of publications, authorship):

2. Time schedule

- 2.1 The dissertation project should be finished in _____ years.
- 2.2 The doctoral student commits himself to report to his/her supervisor about the status of his/her work, the adherence of the time schedule as well as participation in scientific events and interdisciplinary qualification offers.

The supervisors commit themselves to provide subject-specific advice to the PhD students. They are responsible for the quality management of the dissertation. They structure the dissertation project in a way that it can be finished within the planned period and provide support for the adherence of the time schedule. This also includes (interdisciplinary) career support and networking in the scientific community. There will be detailed discussions at intervals of _____ months regarding the PhD progress, the results of which will be written down.

3. Elements of the PhD project

The following qualification elements will be agreed upon:

- (a) Participation the PhD study programme of the German Sport University Cologne with the following courses (for more information, see FAQs on the study programme):



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Course	Name of the course	Time frame (in AE)
<i>Compulsory modules</i>		
Theory of Science or Science ethics		
Knowledge management		
Interdisciplinary research colloquium		
Subject-specific research colloquium		
TOTAL COMPULSORY MODULES		95 AE
<i>Elective modules</i>		
Doing research autonomously		
Developing transferable skills		
Learning to teach		
Shaping your career		
TOTAL ELECTIVE MODULES		75 AE
TOTAL PHD STUDY PROGRAMME		170 AE

- (b) Discussions on research results in the (inter)national scientific community. Usually at least acceptance of two manuscript in peer-reviewed journals, in proceedings of an international congress with peer-review processing, as well as an oral presentation followed by a discussion at an international scientific congress.

Planned are: _____

4. International Involvement

Integration of the PhD project (e.g. stay abroad, conference participation, or integration of international guests into the PhD project). The department of Research and Scientific Qualification (<https://www.dshs-koeln.de/forschung/forschung-an-der-deutschen-sporthochschule-koeln/forschungsfoerderung/foerderung-des-wissenschaftlichen-nachwuchses/promotionsfoerderung/>) offers consulting on financial support.

Activity	Visited or inviting department	Country	Duration (in days)

5. Working tools

Supervisor and doctoral student have communicated about the necessary working tools to carry out the research project (e.g. access to the laboratory, measurement technology, analysis tools or materials). The doctoral students was informed about possible restricting framework conditions (if applicable):

(a) Working space
(b) Financing (see also Department of Research and Scientific Qualification)
(c) Working tools

6. Activities for family and research compatibility

The following arrangements are made (if applicable):

7. Good scientific practice

Die involved parties commit themselves to comply with the guidelines for ensuring good scientific practice and dealing with misconduct (see https://www.dshs-koeln.de/fileadmin/redaktion/Forschung_und_Transfer/Forschungsservicestelle/Amtliche_Mitteilungen/AM_2022-16-Ordnung_zur_Sicherung_guter_wissenschaftlicher_Praxis.pdf). The doctoral student is aware that according to §5 (2) of the GSU doctoral regulations his/her own work, which has already served examination purposes, may not be submitted as a doctoral thesis.

8. Regulations in cases of conflict

In the case of a conflict that results from non-compliance of the mentioned commitments, there will be immediate conversations between the parties, to restore the fulfilment of the agreements. Specifically, the mentor should help in this regard. I no agreement is reached, then each party should contact the ombuds person of the GSU.

9. Acknowledgement of the doctoral regulations

The signatories acknowledge the current doctoral regulations of the GSU in the version dated from The doctoral procedure is conclusively regulated by these doctoral regulations.

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A copy of the supervision agreement will be given to:

1. Supervisor
2. Doctoral student
3. I.a. the second supervisor
4. I.a. the mentor

Signatures

..... [place, date]

..... [doctoral student]

..... [First supervisor]

..... [i.a. second supervisor]

..... [i.a. mentor]